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## Childcare Professional Development Agreement

**This Agreement** is made and entered into on this \_\_\_\_ day of \_\_\_\_\_ (**Month**), \_\_\_\_\_ (year) by and between **Jelly Bean Junction** (the "Company"), located at [Insert Address], and \_\_\_\_\_ [**Employee Full Name**] (the "Employee").

### 1. Purpose

The Company agrees to pay for certain training or examination expenses that are deemed beneficial to the Employee's professional development and the Company's operations. These may include registration fees, course materials, and related costs (the "Covered Expenses").

### 2. Covered Training or Exam

The specific training or exam covered under this agreement are: (**Insert Name of Training or Exam**)

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**Total estimated cost:** \$ \_\_\_\_\_

### 3. Commitment Period

In exchange for the Company covering the above expenses, the Employee agrees to remain employed with Jelly Bean Junction for a minimum of **six (6) months** following the **completion date** of the training or exam.

### 4. Reimbursement Clause

If the Employee voluntarily resigns or is terminated for cause before completing the six-month commitment period, the Company is authorized to deduct the **actual costs** of the Covered Expenses from the Employee's **final paycheck**.





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If the final paycheck is insufficient to cover the full amount, the Employee agrees to repay the remaining balance within thirty (30) days of separation.

## 5. Acknowledgment

By signing this agreement, the Employee acknowledges and agrees to the terms and repayment obligations outlined above.

### Signed:

#### Employee:

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

#### Director (on behalf of Jelly Bean Junction):

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

